



The DJW School of Acting STUDENT CONTRACT

Thank you for joining The DJW School of Acting. (Please sign and return this agreement along with your ICE Form and any DBS certificates that you wish to volunteer)

(Please note that changes may occur without warning in order to stay up to date with industry requirements and regulations and it is your responsibility to ensure that you check the DJW website and social media regularly) We will endeavour to notify you where possible.

We look forward to helping you develop and expand your confidence and acting skills. In order to do this most effectively and at the same time, ensure the smooth running of the School, we should be grateful if you would take time to familiarise yourself with the following conditions of entry to *The School* and to read, understand and agree to the terms and conditions below, sign and return to DJW at your earliest convenience. **This is not a DJW TALENT Agency contract**

Confidentiality:

All coaching materials (scripts, books, extracts, methods, techniques and workshop activities, auditions and DJW news) presented within the School, are the copyright of the School (acknowledging publisher and performer rights for scripts, books and extracts where possible) and therefore must not be divulged to any party outside the School, without the express written permission of Daniel-John Williams. Upon occasion, The School reserve the right to photograph, film and record audio. The collected data respectfully belongs to the school and may be used for publicity or public showing, the Artiste herein acknowledges their consent to do this. Please remember that any publishing of photos or materials from a student must first be agreed by DJW TALENT LTD and must include Tags of all Social Media. DJW WR&P is a performance group which runs all year until the Actors Showcase Performance of which the students will perform if they are prepared to a high standard. Failing to be off script or performance ready, you understand that you may not be eligible to perform.

Duty of care:

You have a duty of care in respect of Health and Safety toward yourself and others whilst attending the School and it's events. Should any matter arise which may give you concerns towards such welfare being maintained, then this must be reported to the Staff of the School immediately. Similarly please notify School Staff at registration, if you are taking any essential medication or have any medical conditions. (Ask about ICE)

Declarations:

If you are over 16 Years of age, the school asks that you volunteer to provide a CRB/DBS, that is up to date within the context of the School's terms and conditions. By signing this contract you agree that there is no reason for The DJW School to have any concern that you should not be eligible to programme with us or the School or to work alongside children / minors aged 16 below. All 16 year olds will be classed as an Adult attending the school.

Notices:

The School may post notices about activities, events, workshops, castings, fees, terms & conditions and any amendments thereto, on Social Media and/or the School's website. It is the Artistes responsibility to monitor these channels and update themselves on such information as it arises. The DJW School of Acting will always endeavour to give as much warning as possible to changes in prices, timetables and venue changes.

Protocols:

Attendees shall conduct themselves professionally at all times and shall endeavour by all reasonable means, to ensure the DJW School of Acting (and its staff) is not brought into any disrepute. All actors attending workshops agree to endeavour to learn monologues, duologues, scenes and scripts by the time set by a DJW tutor. The dress code of the School should be approved 'DJW School apparel' with the School logo, giving due consideration to maintaining unrestricted movement during coaching sessions. Personal visitors to the School must be by 'Prior Permission Only' please. The Artiste will be responsible for any visitors approved for entry to School premises, as if such visitors were enrolled by the School under the

conditions of this contract. All electronic devices must be switched off or placed in silent mode during coaching to minimise disruption to the class and to safeguard other members of the group. The consumption of drugs and alcohol is strictly forbidden within the School, as is attendance at coaching sessions whilst under the influence of such intoxicants. Any personal belongings brought to the school by an Artiste remain the responsibility of the Artiste and the School cannot accept any liability, for loss or damage to property brought into the School. The Artiste shall ensure that the building fabric of the School and any of the Schools property, is properly cared for whilst under their charge. Please also note that by signing this document you agree to a swearing amnesty for your child if they are below the age of 16.

Fees:

The School requires fees to be paid by the due date and in the format prescribed by the School at time of payment. In order to qualify for holidays, you must be a Member of the School by agreement and if payments are missed your contract may be terminated and a Re-registration fee may apply. Prices may vary. DJW Will offer you the chance to become a member once a year in September. A 30 day notice must be given to DJW Talent LTD if you are leaving the School or Agency and fees will need to be paid as normal during this period. Late payments: DJW Talent may terminate contracts after 14 days if payments have not been received in full and a re-registration fee will be required along with the outstanding fees, this is to be settled before classes can recommence. Memberships are non transferable and non refundable. DJW have no

payment breaks unless you have taken out Membership.

Registration**Fee:**

£28 Registration Fee is required when completing an Application Form and is none refundable. Failure to follow the Terms and Conditions could lead to termination without warning. Please make sure you order your DJW uniform upon registration.

Please Provide:

Please complete an ICE Form (This should be given to you by a member of the DJW Team). By signing this document you understand that a swearing amnesty has now been agreed by you and in some cases sensitive material may be used within workshops that are used in the industry (age appropriate where possible) . Please read carefully the Terms and Conditions before signing this document.

I hereby declare that by becoming enrolled as an Artiste at The DJW School of Acting, I shall at all times comply with the above regulations and the full terms and conditions of the school which may from time to time be amended. I understand that non-compliance with this contract would constitute a fundamental breach of such conditions. If a DJW Student misses x8 weeks of classes or an inconsistency of attendance then the DJW Talent and School contract may be terminated, where a joining fee would be applied to you as a new starter.

I agree to not use personal information obtained during my time with DJW TALENT LTD. Data Protection should be handled with care and confidentiality and I agree not to take home any personal information contained within DJW TALENT LTD. By signing this document I hereby agree to the full terms and conditions and confirm that a swearing amnesty has been given for the student in which you are signing on behalf as in some cases this may be compulsory in a casting for theatre, television or film.

STUDENT

NAME: _____

(Please print students name)

DATE OF

REGISTRATION _____

(Please print the date you registered)

STUDENT | PARENT

SIGNATURE: _____ (Please sign

to confirm)

UNIFORM AND ICE FORM: _____

(Please sign to confirm)